Name: Degrees:

Institution: Program:

Year in program: Program completion date:

**TITLE OF RESEARCH PROJECT:**

Primary Mentor: Secondary mentors/SOC:

**What we know about the topic?**

**What we hope to add from this study?**

**DESIGN PHASE:**

|  |  |  |
| --- | --- | --- |
|  | Current status | Action Plan |
| **Research question** |  |  |
| 1. How clear is research question? |  |  |
| 1. Is the conceptual model final? |  |  |
| 1. How far along is the lit review? |  |  |
| 1. What are the research specific aims, questions, hypotheses? |  |  |
|  |  |  |
| **Study Subjects** |  |  |
| 1. Who are the participants? |  |  |
| 1. What are plans for recruitment? |  |  |
| 1. What are the basic analyses of the study sample? |  |  |
| 1. Are plans for subject recruitment feasible? |  |  |
|  |  |  |
| **Measures** |  |  |
| 1. What are the predictor variables? |  |  |
| 1. What is the reliability and validity of measures? |  |  |
| 1. What are dependent variables? |  |  |
| 1. How will the accuracy of measurement be assured? |  |  |
| 1. What other variables will be measured and why? |  |  |
|  |  |  |
| **Sample Size** |  |  |
| 1. How did you determine your sample size? |  |  |
| 1. Is obtaining that sample feasible? |  |  |
|  |  |  |
| **Research Design** |  |  |
| 1. What are the pros and cons of your research design? |  |  |
| 1. How is the study design appropriate to aims/research questions/ hypotheses? |  |  |
| 1. What statistical analyses are planned? |  |  |
| 1. What are the implications of various findings? |  |  |
|  |  |  |
| **Time Line** |  |  |
| 1. Is your time line feasible? |  |  |
|  |  |  |
| **Process** |  |  |
| 1. How have you and your mentor shared your mutual goals? |  |  |
| 1. How often are lab meetings? |  |  |
| 1. What are methods of accountability? |  |  |
| 1. What training do you need? |  |  |

**IMPLEMENTATION PHASE**

|  |  |  |
| --- | --- | --- |
|  | Current status | Action Plan |
| **Time Line** |  |  |
| 1. How far along is the project now? |  |  |
| 1. How does progress compare to your time line? |  |  |
| 1. What unexpected challenges are you experiencing? |  |  |
|  |  |  |
| **Monitoring** |  |  |
| 1. How have you been checking the integrity of your data? |  |  |
| 1. How is your system for recording the data working out? What changes are needed? |  |  |
|  |  |  |

**DISSEMINATION**

|  |  |  |
| --- | --- | --- |
|  | Current status | Action Plan |
| **Requirements** |  |  |
| 1. What do you need to do to graduate or finish? |  |  |
| 1. When will you meet those expectations |  |  |
| 1. With whom do you need to share your results? |  |  |
| **Abstract presentations** |  |  |
| 1. Where to present & why? |  |  |
| 1. What are the deadlines? |  |  |
| 1. Who should be co-authors? |  |  |
|  |  |  |
| **Manuscript** |  |  |
| 1. What are possible journals for this work? |  |  |
| 1. What are the requirements? |  |  |
| 1. What is your writing timeline? |  |  |
| 1. Who needs to approve? |  |  |
| 1. Who can give you feedback? |  |  |
| 1. What will help you complete this phase? |  |  |

**PERSONAL REFLECTIONS ON THE RESEARCH PROJECT:**